Capital Public Radio
Board of Directors Meeting

We acknowledge, with respect, the land our campus is on today was, and continues to be, the homelands of the Indigenous people of this area. Northern California and its rivers serve as a gathering place for many local tribes from the surrounding valley and foothills including the Southern Maidu, Puhtwin, Wintun, Wiyot, and Mechoopda. We recognize these lands and riverways as unceded traditional territories of these Native peoples. We further recognize these California Native nations and respect their sovereignty. By offering this land acknowledgement, we affirm a commitment to build relationships and foster a university environment of success to better serve Native nations and communities.

Nº.	**Minutes for Wednesday, June 17th, 2026, 5:30pm-7:30pm** Zoom Meeting Access Link: https://csus.zoom.us/j/81201962702 Passcode: 897691	**Presenter**	**Action**
I.	**Opening**	**Catron**	
	The meeting was called to order at 5:30pm and the land acknowledgement was provided by Susan. **Members (16/19):** Frank Maranzino *Mark Wheeler – Absent* Susan Catron – Temporary Chair Machelle Martin David Maxwell-Jolly Stacey Hunter-Schwartz Gerry Latasa, Jr. Erike Young Brenda Betts Mashariki Lawson-Cook Jim Richardson Rob Crawford Jeff Holden Jim Bolt Juan Cornejo Joy Melnikow *Albert Hwang – Absent* Gladys Francis *Sean Lynch - Absent* **Invited Legal Counsel:** Jonathan Hsieh **Invited Guests:** Bruce Bauer - CARS Joaquin Alvarado **Staff:** Ryanne Steele Victoria Hagele Tina Pumphrey Chris Bruno Cindy Mortensen David Born Jonthan Alberts Jennifer Halm Margaret Hwang Jim B. moved to approve the agenda as presented; it was seconded by Stacey. Without objections, the agenda was approved unanimously as presented.		X
II.	**Open Forum**	**Catron**	

During open forum, each community member in attendance may address the board for up to three minutes. Time guidelines ensure that all participants will have an opportunity to speak, as well as allow for the board to resume their business in a timely fashion. A director or manager may briefly respond to statements made or questions posed, but no actions or determinations can be made on items brought up during open forum. If desired, the board may look to add an item raised during open forum to a future board meeting agenda in which an action or determination can be made. We ask that all speakers be respectful and observe general rules

of decorum by not engaging in any argumentative or disruptive behavior. And we thank all participants in advance for bringing organizational matters, questions, or concerns to the board and management. Please understand that once the board begins deliberations, there will be no further opportunity for public comment unless expressly invited by the board.			
	a) **Public Comment** – None provided. b) **Open Forum for Board Members** – None provided.		
III.	**Approval of Minutes**	**Catron**	**X**
	a) **5/20/26:** David moved to approve the minutes as presented; it was seconded by Jeff. Juan and Jim R. abstained from the vote. Without objections, the minutes were approved unanimously as presented.		X
IV.	**Introduction**	**Catron**	
	a) **Director of Partner Support, CARS – Bruce Bauer** Frank introduced Bruce Bauer, our partner with Charitable Adult Rides & Services (CARS). They own an auto auction in Sacramento, CA to help lower expenses, and to ensure maximum returns are received. They have a dedicated team to handle all Department of Motor Vehicles (DMV) transactions, send thank you letters, provide Internal Revenue Service (IRS) documents to help streamline the process, and assist with marketing and on-air promotions. Bruce advised that CARS can also assist with real estate donations, stock donations, and membership campaigns through their agency, Minute to Give program.	Bauer	
V.	**Discussion Items**	**Catron**	
	a) **Strategic Planning – Progress Presentation** Joaquin reflected on various areas of focus during his first three (3) months consulting with CapRadio which included building new partnerships within the community, increasing listenership, elevating CapRadio's profile amongst public media and local journalism partners, and maximizing the partnership with Central Valley Journalism Collaborative (CVJC), which has unlocked philanthropic support and revenue for the station. He advised another Journalism and Media Education Network (JAMEN) Summit is being planned for this August at CSU Stanislaus. The focus will be on developing relationships with community foundations, which are the philanthropic backbone of local journalism and public media. Joaquin created two (2) databases of local and state-wide funders to assist with creating new programming opportunities. He will also be hosting the upcoming Board Retreat in the Fall.	Alvarado	
VI.	**Chair's Report**	**Catron**	
	Mark was not present to provide his report. Stacey moved to enter closed session; it was seconded by David. The Board entered closed session at 6:00pm.		
VII.	**Closed Session**	**Catron**	
	a) **Litigation** The committee rose from closed session at 6:08pm and Machelle reported the Board received a litigation update; no decisions were made.	Hsieh	

VIII.	Action Items	Catron	X
	a) Approve Workplace Violence Prevention Plan Policy: **Jim R. moved to approve the policy; it was seconded by Joy.** **Without objections, the motion passed unanimously.**	Pumphrey	X
	b) Approve Updated Bylaws: **Juan moved to approve the updated Bylaws which are to include language that allows for staggered terms using any reasonable method and which defines the term start as July 1st, and end dates on June 30th, three (3) years later; it was seconded by Stacey. Without objections, the motion passed unanimously.**	Hunter-Schwartz	X
	c) Approve 401K Amendment Packet: **Machelle moved to approve the 401K Amendment Packet; it was seconded by David. Without objections, the motion passed unanimously.**	Hagele	X
	d) Approve Worker's Compensation Package for Volunteers: Victoria confirmed no action was needed, as more research is required. Machelle offered to provide more information. **This item was deferred to an upcoming agenda. No decisions were made.**	Hagele	
	e) Approve Brenda Betts as DC Chair: **Stacey moved to approve and confirm Brenda as the new Development Committee Chair; it was seconded by David. Without objections, the motion passed unanimously.**	Hunter-Schwartz	X
	f) Approve Board Retreat Date: The committee discussed various date options for the Fall Board Retreat. Additional information is needed. **No decisions were made.**	Catron	
IX.	**General Manager/President's Report**	**Maranzino**	
	• Open enrollment concludes June 22nd. • CSU reimbursement system enrollment is ongoing. • A reimbursement assistance workshop is scheduled for June 23rd. • 401(k) Audit fieldwork is underway. • We have had three (3) brown bag learning sessions this year. The topics covered were the on-air clock, music scheduling, and calligraphy. • Membership and Development have created scalable KPI frameworks to enhance communication, increase participation, and deepen member relationships. • Hiring is ongoing for a Senior Member Engagement position and two (2) planned fundraising positions. • Revenue is projected to exceed fiscal year expectations. • Operations are focused on Summer facility preparations, transmitter site challenges, and implementation of traffic reports starting on July 6th. • The News Department reported election coverage, participated in statewide election-night broadcasts, and is involved with ongoing reporting initiatives. • CapRadio has expanded social media coverage on both YouTube and Instagram, and celebrated the return of intimate, live studio performances on Insight • The sponsorship and marketing departments received staff training on FCC copy and creative development, sales support initiatives, and new sponsorship products. • Audience ratings data and programming observations were presented.		

X.	**Committee Reports**	**Catron**	
	a) Finance Committee, 5/27: The committee is focused on drafting the reserve and investment policies.	Maxwell-Jolly	
	b) Audit Committee, 6/1: A draft report of the Chancellor's Office audit has been received. Feedback and corrections were provided last week. The next step is to provide a manger's response once the updated draft is received.	Lawson-Cook	
	c) Development Committee, 6/2: Jim B. asked everyone to consider potential community partners that align with our mission.	Catron	
	d) Executive Committee, 6/3 and 6/9: Susan explained that all updates have already been provided.	"	
	e) Governance Committee, 6/11: The committee worked on committee composition, member term staggering, and Bylaws updates.	Hunter-Schwartz	
XI.	**Adjournment**	**Catron**	
	Jim B. moved to adjourn the meeting; it was seconded by Mashariki. The meeting was adjourned at 6:54pm.		

Initial approval provided by Machelle Martin on 6/23/26

Machelle Martin

07/16/2026