

Capital Public Radio Board of Directors Meeting

We acknowledge, with respect, the land our campus is on today was, and continues to be, the homelands of the Indigenous people of this area. Northern California and its rivers serve as a gathering place for many local tribes from the surrounding valley and foothills including the Southern Maidu, Puhtwin, Wintun, Wiyot, and Mechoopda. We recognize these lands and riverways as unceded traditional territories of these Native peoples. We further recognize these California Native nations and respect their sovereignty. By offering this land acknowledgement, we affirm a commitment to build relationships and foster a university environment of success to better serve Native nations and communities.

Nº.	Minutes for Wednesday, April 15th, 2026, 5:30pm-7:30pm Zoom Meeting Access Link: https://csus.zoom.us/j/81201962702 Passcode: 897691	Presenter	Action		
I.	Opening	Wheeler			
	<p>The meeting was called to order at 5:30pm and the land acknowledgement was provided by Mark Wheeler.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>Members (18/22):</u> Mark Wheeler - Chair Susan Catron Mabelle Martin David Maxwell-Jolly Frank Maranzino Stacey Hunter-Schwartz Erike Young <i>Kenneth Johnston - Absent</i> <i>Mashariki Lawson-Cook - Absent</i> Jim Richardson Rob Crawford Jeff Holden Jim Bolt Bianca Khanona – Joined at 5:39pm Juan Cornejo Joy Melnikow Gerry Latasa, Jr. Albert Hwang <i>Jenn Galinato - Absent</i> Gladys Francis <i>Sean Lynch *Welcome New Member* - Absent</i> Brenda Betts *Welcome New Member*</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>Invited Legal Counsel:</u> Jennifer Scott</p> <p><u>Invited Guests:</u> Joaquin Alvarado</p> <p><u>Staff:</u> RYanne Steele Jennifer Halm Tina Pumphrey Cindy Mortensen</p> </td> </tr> </table>	<p><u>Members (18/22):</u> Mark Wheeler - Chair Susan Catron Mabelle Martin David Maxwell-Jolly Frank Maranzino Stacey Hunter-Schwartz Erike Young <i>Kenneth Johnston - Absent</i> <i>Mashariki Lawson-Cook - Absent</i> Jim Richardson Rob Crawford Jeff Holden Jim Bolt Bianca Khanona – Joined at 5:39pm Juan Cornejo Joy Melnikow Gerry Latasa, Jr. Albert Hwang <i>Jenn Galinato - Absent</i> Gladys Francis <i>Sean Lynch *Welcome New Member* - Absent</i> Brenda Betts *Welcome New Member*</p>	<p><u>Invited Legal Counsel:</u> Jennifer Scott</p> <p><u>Invited Guests:</u> Joaquin Alvarado</p> <p><u>Staff:</u> RYanne Steele Jennifer Halm Tina Pumphrey Cindy Mortensen</p>		
<p><u>Members (18/22):</u> Mark Wheeler - Chair Susan Catron Mabelle Martin David Maxwell-Jolly Frank Maranzino Stacey Hunter-Schwartz Erike Young <i>Kenneth Johnston - Absent</i> <i>Mashariki Lawson-Cook - Absent</i> Jim Richardson Rob Crawford Jeff Holden Jim Bolt Bianca Khanona – Joined at 5:39pm Juan Cornejo Joy Melnikow Gerry Latasa, Jr. Albert Hwang <i>Jenn Galinato - Absent</i> Gladys Francis <i>Sean Lynch *Welcome New Member* - Absent</i> Brenda Betts *Welcome New Member*</p>	<p><u>Invited Legal Counsel:</u> Jennifer Scott</p> <p><u>Invited Guests:</u> Joaquin Alvarado</p> <p><u>Staff:</u> RYanne Steele Jennifer Halm Tina Pumphrey Cindy Mortensen</p>				
	<p>Jim moved to amend the agenda by rearranging Section V (5) to Section IV (4), and rearranging Section VI (6), to items A, C, B, D; it was seconded by Susan. Without objections, the amended agenda was approved unanimously.</p>		X		
II.	Open Forum	Wheeler			

During open forum, each community member in attendance may address the board for up to three minutes. Time guidelines ensure that all participants will have an opportunity to speak, as well as allow for the board to resume their business in a timely fashion. A director or manager may briefly respond to statements made or questions posed, but no actions or determinations can be made on items brought up during open forum. If desired, the board may look to add an item raised during open forum to a future board meeting agenda in which an action or determination can be made. We ask that all speakers be respectful and observe general rules of decorum by not engaging in any argumentative or disruptive behavior. And we thank all participants in advance for bringing organizational matters, questions, or concerns to the board and management. Please understand that once the board begins deliberations, there will be no further opportunity for public comment unless expressly invited by the board.

	<p>a) Public Comment: - Thomas Atkins provided public comment and left his remarks to be included in the minutes. (SEE ATTACHED DOCUMENT)</p> <p>b) Open Forum for Board Members: - Stacey attended two (2) donor events and was very happy with the positive experience she had with members of the community. - In response to public comments, Susan stated she feels Mark has the best of intentions regarding CapRadio. - Juan requested more historical information about past debts. - Frank confirmed that more information will be provided. - David stated he would be happy to share historical financial details with anyone who wants it.</p>		
III.	Approval of Minutes	Wheeler	X
	<p>a) 3/12/26 b) 3/18/26</p> <p>Juan moved to approve the minutes as presented; it was seconded by Stacey. Without objections, the minutes were approved unanimously as presented.</p> <p>Stacey moved to enter closed session; it was seconded by Susan. Without objections, the committee moved into closed session at 5:44pm.</p>		X X
IV.	Closed Session	Wheeler	
	<p>a) Litigation b) Strategic Planning</p> <p>David moved to rise and report from closed session; it was seconded by Juan. The committee rose from closed session at 6:19pm and Susan reported that the personnel discussion was no longer needed. The board received a litigation update; no decisions were made. They also heard a detailed strategic planning update from Joaquin Alvarado. There are two (2) upcoming events, one is on April 30th and the other on May 11th that focus on journalism and media advancement in the Central Valley.</p>	Scott Alvarado	
V.	Chair's Report	Wheeler	X
	Mark reflected on the past two (2) years as Board Chair. CapRadio has reached a pivotal moment where there is less focus on crisis management, and is now looking forward to an exciting future, with new leadership, new partnerships, and regained trust of the community, which position CapRadio as a leading public media organization in California and beyond.		
VI.	Action Items	Wheeler	X
	<p>a) Approve FY24/25 990 Tax Returns: Erike moved to approve the updated FY24/25 990 Tax Returns; it was seconded by</p>	Young Mortensen	X

	<p>Susan. Without objections, the motion passed unanimously.</p> <p>b) Approve New Officer Nominations: Juan moved to approve the following new Officer nominations, effective July 1st, 2026: Susan Catron as Chair, Machel Martin as Vice Chair, Stacey Hunter-Schwartz as Secretary, and David Maxwell-Jolly to continue as Treasurer. This was seconded by Gerry. Without objections, the motion passed unanimously.</p> <p>c) Approve Two (2) CPR Policies: Susan moved to approve two (2) CapRadio policies, the Retention Policy and the employee’s Conflict of Interest Policy. It was seconded by Stacey. It was seconded by Juan. Without objections, the motion passed unanimously.</p> <p>d) Adopt Signed Corporate Resolution: David moved to adopt the resolution that confirms Frank is the authorized person at CapRadio to authorize a bequest for \$70,000 from Edward Jones (a brokerage); it was seconded by Stacey. Without objections, the motion passed unanimously.</p>	<p>Cornejo</p> <p>Pumphrey</p> <p>Maxwell-Jolly Halm</p>	<p>X</p> <p>X</p> <p>X</p>
VII.	Discussion Items		
	<p>a) Budget Update & Timeline: David reported that the development of the FY26/27 budget is on track and will be ready for review by the Finance Committee on April 29th. It is expected to be presented to the full Board on May 20th for approval. It will then be shared with President Wood for final approval.</p> <p>b) CO’s Audit Updates: Erike advised that the Chancellor’s Audit fieldwork is completed, and the auditors are drafting the final report now. There were seventeen (17) new findings, with several of them being related to timeliness. There were no repeat findings from the last audit. The auditors are currently reviewing the findings against corrective steps already taken by CapRadio to correct those findings, which may result in fewer total new findings. The auditor’s report is expected at the end of May, and we will have a chance to respond before it is finalized and shared publicly.</p>	<p>Maxwell-Jolly</p> <p>Young</p>	
VIII.	Staff Reports	Wheeler	
	<p>a) General Manager’s Report: Frank reported that the organization has maintained strong momentum across programming, fundraising, operations, and organizational effectiveness, while continuing to stabilize core systems and prepare for several high-visibility initiatives.</p> <p><u>Programming & Public Service:</u></p> <ul style="list-style-type: none"> • The news team is preparing election coverage with emphasis on local races. • Music programming is leveraging centennial milestones (John Coltrane, Miles Davis) and Jennifer Reason’s 100th Local Artist Feature to increase audience engagement during Jazz Appreciation Month. <p><u>Revenue & Development:</u></p> <ul style="list-style-type: none"> • Spring Fund Drive reconciliation is nearing completion. • Preparations are underway for Big Day of Giving: <ul style="list-style-type: none"> ○ Member Services is managing logistics, customer service, and acknowledgements. ○ Donor engagement activities are planned on-site, including coffee and staff participation. ○ Board members will receive individualized outreach for participation and staff members are pitching on air. • Recent donor engagement events were successful and an additional donor appreciation event at Mondavi is planned for later this month. 	<p>Maranzino</p>	

	<ul style="list-style-type: none"> • We plan to extend our Raiser’s Edge contract while evaluating phased migration to Salesforce to maintain continuity and retain access to records. • We are hiring a Senior Member Services Specialist, recruitment in progress. • March membership revenue was \$927K, from 26,124 transactions. <p><u>Financial Stewardship:</u></p> <ul style="list-style-type: none"> • March and Q3 reconciliations were completed. • Budget oversight and preparation for financial audit is ongoing. <p><u>Operations & Technology:</u></p> <ul style="list-style-type: none"> • Storm-related outages addressed; all stations restored to normal operations. • Backup systems functioned as planned; no lasting damage was reported. • Engineering teams supporting upcoming special broadcasts. <p><u>Risk, Compliance & Governance:</u></p> <ul style="list-style-type: none"> • A building security review was completed, remediation is in progress, in coordination with Sac State Police. • Compliance audit concluded; departments are implementing recommendations ahead of final report, expected by the end of May. <p><u>People & Culture:</u></p> <ul style="list-style-type: none"> • HR is focused on benefits planning, performance reviews, and audit-related improvements. • Launch of one-year Employee Advisory Committee (EAC) pilot to strengthen staff-management communication and keep up the momentum on the positive work that came out of the Union Collective Bargaining. • Our vision for this year is Service, focusing on our audience, students, colleagues and partners. • Frank met with Sac State’s VP of Inclusion and Excellence, Michael Nguyen, to identify areas of mission alignment, shared priorities, practical opportunities and sustainable approaches that serve both institutions effectively. CapRadio’s goal is to be California’s premier public media newsroom that provides trusted journalism and community-centered service that empowers audiences and advances public good. The three (3) core pillars for sustainability are financial strength & accountability, audience growth and organizational focus on culture, rooted in respect, accountability, and shared purpose. • CapRadio has partnered with Sacramento Regional Community Foundation (SRCF) again this year as the visionary media partner for Big Day of Giving with a robust partnership marketing campaign, which includes some of our board members doing on-air spots, connecting our board to the community and inspiring support. Leslie Oberst has already secured \$80,000 in match funds. • The “Sound of the Station” work group, led by Nia Towne, is focused on strategically designing our Clock, which is the most fundamental driver of the audience experience. The process involves an audit of what CapRadio sounds like on air, removing outdated spots and rebuilding a fresh, modern format for content, underwriting, marketing. The goal is to curate an audience experience that feels intuitive, engaging, and consistent. The team is also developing a strategy for Corporate Support that is inspired by the successful practices of KPBS, which may include new traffic, weather and ski report segments, adding significant public media value to our community. 		
IX.	Committee Reports	Wheeler	

	<p>a) Executive Committee: The committee met on April 1st, and Susan reported they received some updates regarding litigation and strategic planning, all of which have been discussed here, so there is nothing new to report.</p> <p>b) Finance Committee: The committee met on March 25th and April 14th and David reported that FY26/27 budget work is the main ongoing focus. He is also working on the Reserve Policy updates.</p> <p>c) Governance Committee: The committee met on April 9th, and Stacey introduced one (1) out of two (2) new members, Brenda Betts, and advised she will join the Development Committee. Stacey also advised the committee discussed specific procedures for the Board Administrator when managing new member onboarding and offboarding, as well as attendance tracking and email notifications when participation levels fall below the minimum requirements stated in the Bylaws.</p> <p>d) Development Committee: The committee met on April 7th, and Susan advised that the Development Team will be following up with board members individually regarding the fundraising challenge. Closed session was spent on strategic planning, as it is an area with the most growth potential. She reminded all members of the value of the connections within their own personal networks and requested they contact the Corporate Sponsorship Team to assist with any introductions they are comfortable making.</p> <p>e) Audit Committee: The committee met on April 6th, and everything they covered was discussed here. They are now preparing for the upcoming financial audit, and the auditors have been invited to the May meeting as guests.</p>	<p>Catron</p> <p>Maxwell-Jolly</p> <p>Hunter-Schwartz</p> <p>Catron</p> <p>Young</p>	
X.	Adjournment	Wheeler	
	Susan moved to adjourn the meeting; it was seconded by David. The meeting was adjourned at 7:20pm.		

Initially approved by Machel Martin on 4/24/26

Machel Martin

05/21/2026