

# Capital Public Radio Board of Directors Meeting

We acknowledge, with respect, the land our campus is on today was, and continues to be, the homelands of the Indigenous people of this area. Northern California and its rivers serve as a gathering place for many local tribes from the surrounding valley and foothills including the Southern Maidu, Patwin, Wintun, Wiyot, and Mechoopda. We recognize these lands and riverways as unceded traditional territories of these Native peoples. We further recognize these California Native nations and respect their sovereignty. By offering this land acknowledgement, we affirm a commitment to build relationships and foster a university environment of success to better serve Native nations and communities.

Nº.	<b>Minutes for Wednesday, October 15th, 2025 at 5:30-7:30pm</b> Zoom Meeting Access Link: <a href="https://csus.zoom.us/j/81201962702">https://csus.zoom.us/j/81201962702</a> Passcode: 897691	Presenter	A c t i o n																				
I.	<b>Opening</b>	<b>Wheeler</b>																					
	<p>The meeting was called to order at 5:35pm and the land acknowledgement was provided by Dr. Mark Wheeler.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><b><u>Members:</u></b></p> <ul style="list-style-type: none"> <li>Mark Wheeler</li> <li>Machelle Martin</li> <li>David Maxwell-Jolly</li> <li>Stacey Hunter Schwartz</li> <li>Frank Maranzino</li> <li>Mashariki Lawson-Cook</li> <li>Jim Richardson</li> <li>Rob Crawford</li> <li>Jeff Holden</li> <li>Erike Young</li> <li>Jim Bolt</li> <li>Steven Karp</li> <li>Bianca Khanona - 6pm</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p><b><u>Absent:</u></b></p> <ul style="list-style-type: none"> <li>Susan Catron</li> <li>Leslie Cornick</li> <li>Kenneth Johnston</li> <li>Jenn Galinato</li> </ul> <p><b><u>Invited Legal Counsel:</u></b></p> <ul style="list-style-type: none"> <li>Bruce Schiedt</li> <li>Vance Piggott</li> </ul> </td> </tr> </table> <p><b><u>Staff:</u></b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Ryanne Steele</td> <td style="width: 33%;">Drew Sandsor</td> <td style="width: 33%;">Tabitha Leeds</td> </tr> <tr> <td>Tina Pumphrey</td> <td>Victoria Hagele</td> <td>Emerson Reinl</td> </tr> <tr> <td>David Born</td> <td>Sarah Kamiya</td> <td>Cindy Mortensen</td> </tr> <tr> <td>Amy Jewett</td> <td>Manola Secaira</td> <td></td> </tr> <tr> <td>Nia Towne</td> <td>Mark Jones</td> <td></td> </tr> <tr> <td>Patti Stoltz</td> <td>Stephen Starbuck</td> <td></td> </tr> </table> <p>Jeff moved to approve the agenda as presented and was seconded by Jim R. Mark moved to amend the agenda for scheduling purposes and the amended agenda was approved unanimously.</p>	<p><b><u>Members:</u></b></p> <ul style="list-style-type: none"> <li>Mark Wheeler</li> <li>Machelle Martin</li> <li>David Maxwell-Jolly</li> <li>Stacey Hunter Schwartz</li> <li>Frank Maranzino</li> <li>Mashariki Lawson-Cook</li> <li>Jim Richardson</li> <li>Rob Crawford</li> <li>Jeff Holden</li> <li>Erike Young</li> <li>Jim Bolt</li> <li>Steven Karp</li> <li>Bianca Khanona - 6pm</li> </ul>	<p><b><u>Absent:</u></b></p> <ul style="list-style-type: none"> <li>Susan Catron</li> <li>Leslie Cornick</li> <li>Kenneth Johnston</li> <li>Jenn Galinato</li> </ul> <p><b><u>Invited Legal Counsel:</u></b></p> <ul style="list-style-type: none"> <li>Bruce Schiedt</li> <li>Vance Piggott</li> </ul>	Ryanne Steele	Drew Sandsor	Tabitha Leeds	Tina Pumphrey	Victoria Hagele	Emerson Reinl	David Born	Sarah Kamiya	Cindy Mortensen	Amy Jewett	Manola Secaira		Nia Towne	Mark Jones		Patti Stoltz	Stephen Starbuck			
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II.	<b>Open Forum</b>	<b>Wheeler</b>																					

*During open forum, each community member in attendance may address the Board for up to three minutes. Time guidelines ensure that all participants will have an opportunity to speak, as well as allowing the Board to resume their business in a timely fashion. A director or manager may briefly respond to statements made or questions posed, but no actions or determinations can be made on items brought up during open forum. If desired, the Board may look to add an item raised during open forum to a future Board meeting agenda in which an action or determination can be made. We ask that all speakers be respectful and observe general rules of decorum by not engaging in any argumentative or disruptive behavior. And we thank all participants in advance for bringing organizational matters, questions, or concerns to the Board and management. Please understand that once the Board begins deliberations, there will be no further opportunity for public comment unless expressly invited by the Board.*

	<p><b>a) Public Comment</b></p> <p>1. Patti Stoltz expressed her concern about editor work not remaining in the bargaining unit. She would like to know who will handle that workload, as it will put strain on the rest of the newsroom.</p> <p>2. Manola Secaira shared similar concerns about the workload in the newsroom if the editors remain outside of the bargaining unit. She has previous experience with editors being part of a bargaining unit, and it made the workflow very easy to manage.</p> <p>3. Drew Sandsor, a long-time editor at CapRadio, was previously in Nabet and it wasn't a good experience. He does not want to be a part of the bargaining unit.</p> <p><b>b) Open Forum for Board Members - None provided</b></p>		
III.	<b>Approval of Minutes</b>	<b>Wheeler</b>	<b>X</b>
	<p><b>a) 9/10/25</b> <b>b) 9/17/25</b></p> <p>Mashariki moved to approve the minutes as presented and was seconded by Jim. The minutes were approved unanimously as presented.</p> <p>Machelle moved to enter closed session and was seconded by Mashariki. The committee moved into closed session at 5:50pm.</p>		X X
IV.	<b>Closed Session</b>		<b>X</b>
	<p><b>a) Litigation</b> <b>b) Personnel</b></p> <p>Mashariki moved to rise and report from closed session and was seconded by Frank. The committee rose from closed session at 6:27pm. Machelle reported that the board received updates on pending litigation matters, no actions were taken on that topic. Stacey reported that the board also approved four (4) new members; Joy Melnikov, Gerald "Gerry" Latasa, Juan Cornejo and Albert Hwang.</p>	Piggott Hunter-Schwartz	X
V.	<b>Staff Reports</b>	<b>Wheeler</b>	
	<p><b>a) General Manager's Report</b></p> <p><u>NSPR and KHSU Transition:</u> Frank advised that on September 30<sup>th</sup>, CapRadio issued a 60-day separation notice to NSPR employees. That same day, Chico State Enterprises (CSE) opened positions for all NSPR employees. CapRadio is collaborating with NSPR to launch a fundraising campaign in mid-November.</p> <p><u>Operations and HR:</u> The performance evaluations process began earlier this month. Recruitment is underway for a Data Systems Architect, and we are preparing to recruit a Donor Engagement Officer.</p> <p><u>Facilities and Compliance:</u> CapRadio has been collaborating with Sac State on the bidding process for the removal of the Walnut Grove tower. There have been ongoing audit preparation meetings with Sac State in each department.</p> <p><u>Music Department:</u> Special holiday programming is being prepared with connected sponsorship opportunities. Upcoming interviews with classical and jazz artists are</p>	Maranzino	

	<p>planned in support of Sac State’s Festival of New American Music.</p> <p><b>b) Chief Marketing and Revenue Officer’s Report</b></p> <p><u>Membership:</u> Gift processing is being finalized from the Fall 2025 fund drive, with early indicators showing strong performance. Notably, one-third of all contributions came from new or lapsed members, and more than half of new members opted for recurring gifts, which significantly strengthens our long-term financial stability. Recurring gifts continue to be CapRadio’s most reliable source of revenue, providing predictability and sustainability. For this drive, we expanded digital engagement by introducing an app pushdown feature in the new CapRadio app.</p> <p><u>Marketing:</u> Recent updates have been made to the app to improve listener experience. Meetings are underway with editors to develop a more effective process for creating imaging spots with content teams.</p>	Maranzino (on behalf of Bruno)	
<b>VI.</b>	<b>Discussion Items</b>	<b>Wheeler</b>	
	<p><b>a) Board Retreat Agenda for Nov. 15<sup>th</sup></b></p> <p>The Board discussed preferred agenda items for the annual Board Retreat. They agreed that a small planning team will meet to focus on the agenda and organize the details.</p>		
<b>VII.</b>	<b>Committee Reports</b>	<b>Wheeler</b>	
	<p>a) The <b>Executive Committee</b> discussed the General Manager search and what the process will look like, such as the timeline, procurement process, firm options, and the onboarding process.</p> <p>b) The <b>Governance Committee</b> discussed the new member onboarding process, tools used to identify potential members, the process of updating the Bylaws and how things are tracked for audit purposes. Updates regarding the ad-hoc committee will be provided after the next meeting.</p> <p>c) The <b>Finance Committee</b> discussed budget threats for the upcoming year, allocations of the recent insurance settlement and new policies from CSUS. A \$200K good faith payment to NPR was approved. The rest of the funds will be set aside as reserves.</p> <p>d) The <b>Audit Committee</b> meeting on 10/6 was cancelled. Preparations for the Chancellor’s Office 2026 audit are underway. Meetings with every department are being held through December to ensure there are no repeated findings. The largest focus has been on policies and procedures.</p> <p>e) The <b>Development Committee</b> created a task list to establish new partnership opportunities and potential collaborations with CSUS.</p>	<p>Martin</p> <p>Martin   Pumphrey</p> <p>Maxwell-Jolly</p> <p>Lawson-Cook</p> <p>Holden</p>	
<b>VIII.</b>	<b>Adjournment</b>	<b>Wheeler</b>	
	Frank moved to adjourn and was seconded by Mashariki. The meeting was adjourned at 6:59pm.		

*Machelle Martin*

Approved by Machelle Martin